Organization Information

Organization Name	
Contact Name	
Mailing Address	
Telephone	
Email	
Charitable Number (if applicable)	

Has your organization received a grant from DVCF in the last five years?

Year	Amount	Project Description
2022		
2021		
2020		
2019		
2018		

New Project Information:

Project Name	
Amount Requested	
Project Start Date	
Project End Date	

Brief explanation of your organization:

Brief explanation of the project:

How will you measure the outcomes of the project? What will you provide that demonstrates the success of your project?

If your project only gets partial funding, will it still proceed? How?

How will the Drayton Valley Community Foundation be recognized?

Checklist of Required Documents

	List of Board of Directors and Officers.
	Most recent reviewed financial statements (audited financials are preferred)
	Income and expense budget for current year.
	A detailed project budget, including copies of **at least two quotations** for all capital acquisitions. One quote must be from a local vendor if possible.

*Note: All of the above attachments must be included with your grant application in order to be reviewed, including the Project Funding Budget Form below. If any of these attachments are missing, your grant application will not be submitted to the Granting Committee.
*Schools can provide a school administration list instead of a list of directors/officers.

Authorization:

This grant application must be digitally signed by a Chairperson, President, or Treasurer of the organization:

Name	
Position	
Signature	
Date	

❖ **By signing this application, you agree to provide DVCF with receipts/documents on the project, if requested.**

PROJECT BUDGET

Project Expenditures:

Items	_Cost_
Salaries/benefits	$_____
Professional fee/honoraria	$_____

Capital (specify):

_____	$_____
_____	$_____
_____	$_____

Other (specify):

_____	$_____
_____	$_____
_____	$_____

Total Project Expenditures	$_____

Project Funding:

Sources of Revenue	Assured	Potential	Contact/Telephone
Sources of Revenue	*Assured*	*Potential*	*Contact/Telephone*

Funding on hand: $_____

Requested from the ***Drayton Valley Community Foundation***: $_____ $_____   _____

Other Foundations:

_____ $_____ $_____   _____

_____ $_____ $_____   _____

Government(specify):

_____ $_____ $_____   _____

_____ $_____ $_____   _____

Other (specify):

_____ $_____ $_____   _____

_____ $_____ $_____   _____

_____ $_____ $_____   _____

Total Project Revenue: $_____